

## MARLBOROUGH BOARD OF HEALTH MEETING MAY 13, 2014

There was a meeting of the Marlborough Board of Health on Tuesday, May 13, 2014, City Hall, 1st floor, Committee Room.

Attending were: John Rowe, Chairman; John Curran, M.D., Member; James Griffin, Member; Robert Landry, Sanitarian; Linda Goodwin, Secretary.

### NEW BUSINESS:

- 1: FOLLOW UP – JAKE’S RESTAURANT – (AUDITOR HIRED)  
Bob Landry: Jake’s has an Auditor in place. They have had one audit, two more audits and they will be in compliance. Audit reports will be forwarded to the Board of Health. Motion made to accept report. Motion carried 3-0
- 2: COPY OF DRAFT AUDIT REPORT OF BOH FILES  
Motion made to accept report and place on file. Motion carried 3-0
- 3: FOOD ESTABLISHMENT INSPECTIONS (CONTRACT COMPANY HIRED)  
Maureen Lee has been hired as a contract food inspector. I believe she is hired until the end of June and then starting July 1<sup>st</sup> to July 1<sup>st</sup>, completing one full round of inspections. Her inspection reports will be sent to the Board of Health office, once completed, and kept on file in our office. Motion made to accept report. Motion carried 3-0
- 4: 2015 BUDGET SUBMITTED & APPROVED

The City’s 2015 Budget was submitted to Finance Committee; accepted and approved. No Budget hearings required.

OLD BUSINESS:

1: MINUTES – MEETING – APRIL, 2014

Motion made to accept and place on file. Motion carried 3-0

2: SANITARIAN'S REPORT – APRIL, 2014

Bob Landry: Discussed several ongoing issues in monthly report. New Hope Church on Main Street, will be taking over Our Father's Table. Vickie Caleem from a Northborough Church will be running Our Father's Table; they provide 1 meal a day to the homeless, or anyone in need. The church that does Our Father's Table now is in dire need of repairs, needs a new kitchen, bathrooms, etc., and just has no funding for such renovations. The new church is in much better shape has a new kitchen, 2 handicapped bathrooms, etc. It will be a much better fit, and can accommodate more people.

As far as the food inspections go, I believe that the contractor will do the inspections and if a re-inspection is required we will do the re-inspection. She had to actually close a restaurant, and Deirdre had to go down and close because the contractor was not sworn in.

Motion made to accept report and place on file. Motion carried 3-0

3: ASSISTANT SANITARIAN'S REPORT – APRIL, 2014

Bob Landry: Reviewed and discussed with Board report for April. Right now we are in the middle of doing pool inspections; VGB covers that were previously installed are being recalled or expiring. The Company has sent re-call notices to each establishment with these types of pool drain covers, and recall notices were sent with our applications to renew their pool permits. All paperwork needs to be reviewed and verified that they have removed and replaced these drain covers before any inspections or pool permits can be issued. Creates more work because, this often requires a return inspection to issue pool permit.

Board discussed the possibility of charging a re-inspection fee?

Bob Landry: If we have to return more than once we do charge a re-inspection fee of \$50. All fees go to the general fund, not back to the Board of Health; we do not generate enough money to hire a part time inspector, even with no benefits.

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Board discussed the possibility of reviewing all permit fees? We should look at our fee structure, especially if we are called to a place 2 or 3 times for re-inspections. We are severely short staffed as it is, this may cut down on re-inspections if they know there will be a cost associated with not being ready the first time. Board to revisit and discuss at next monthly meeting. Motion made to approve report and place on file. Motion carried 3-0

- 4: PUBLIC HEALTH NURSE REPORT – APRIL, 2014  
Board reviewed report. Motion made to accept report and place on file.  
Motion carried 3-0

MOTION MADE TO ADJOURN: 7:30 pm

Respectfully submitted,

John Rowe, Chairman